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## Program Development

*Whether you are beginning a new program or developing an existing one, your answers to the questions below will help us to guide you in the development of your adventure education programs. Answer each question as thoroughly as possible and call us if you have any questions or need to discuss specific items with us. Feel free to use the reverse side if more space is needed. Thank you!*

Contact Person: \_\_\_\_\_ Site Name: \_\_\_\_\_

Location – Physical Address of Challenge Course:  
\_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

School Address, Street \_\_\_\_\_

City, State, Zip, \_\_\_\_\_

Phone# \_\_\_\_ (\_\_\_\_) \_\_\_\_\_

Email \_\_\_\_\_

Fax # \_\_\_\_\_

**Program Information:** Tell us about your program. What ages do you work with and what size are your groups? How frequently do they meet? How much time would they have for each challenge course session (such as school period or full day program?) Does your program currently include experiential education programming or experiences, i.e. challenge course field trips or classroom teambuilding activities?

**Program Goals:** What are the desired goals in having your clientele participate in adventure education activities? How will the adventure education program be incorporated into your organization? (i.e. part of a school physical education curriculum / classroom based / summer camp activity, etc.) How would this challenge course program integrate into your existing program?

**Budget:** Is there an established budget for developing / maintaining your program? (for staff training, equipment purchases, challenge course construction, etc.)

**Staffing:** Who will be staffing your program? Who will manage your course? How much time will they devote to training? Do you have staff with experience on a challenge course?

**Location & Logistics:** Are there any existing challenge course elements at your site or in your district? Where do you hope to build this course? Indoor or outdoor? Do you have trees or would you need poles? Would unauthorized access be an issue, i.e. would you need a fence or other preventative security?

**Next Steps:** Do you have any time lines/deadlines for receiving a proposal from High 5?